



In accordance with their respective competences as defined in Article 21 of the Statute of the "Jožef Stefan" Institute (hereinafter: Statute) and on the basis of Article 1 of the Statute, the Director of the "Jožef Stefan" Institute (hereinafter: Director) hereby adopts the following

DECISION

ON THE ESTABLISHMENT OF A COUNCIL OF EARLY CAREER RESEARCHERS OF THE "JOŽEF STEFAN" INSTITUTE

The Director of the "Jožef Stefan" Institute hereby establishes a Council of Early Career Researchers of the "Jožef Stefan" Institute (hereinafter: CER) and shall determine its purpose and mode of operation and the manner in which CER members are to be selected as follows.

INTRODUCTORY PROVISIONS

Article 1

Early career researchers

Younger IJS researchers are all researchers employed at IJS, regardless of their elected branch, wherein no more than 12 years has passed since their first doctorate was defended (hereinafter: Younger IJS Researchers).

The extension of this period is possible due to a documented absence from work of over three months, for as long as the absence lasted.

Article 2

Purpose of operation of the CER

The CER represents Younger IJS Researchers and enables two-way connection and information exchange between them and the IJS working bodies in accordance with the Statute and the IJS Rules of Organization.

The CER provides support to Younger IJS Researchers in their career development by offering advice on a variety of topics, including project writing, election, and so on.

Article 3

Mode of operation of the CER

At least every two months on its own initiative, the CER shall meet with the Director and present to them the problems and suggestions of Younger IJS Researchers.

If necessary, but at least annually, the CER shall call upon the Director to schedule an extraordinary meeting of the Scientific Council (hereinafter: SC) dedicated to CER issues to take place jointly represented by both bodies and in which the CER reports on its work. The joint meeting can also be carried out as an item at a regular meeting of the SC. If necessary, the CER shall propose to the Director for regular meetings of the SC to be present at individual items under consideration. The initiatives shall be decided upon by the SC at the suggestion from the Director.

The CER shall propose to the Director the inclusion of its members in other working bodies of the IJS and propose the inclusion of relevant contents for the CER in the agenda of these bodies.

The CER operates in an inclusive way and regularly informs Younger IJS Researchers of its activities.

Communication with Younger IJS Researchers from abroad takes place in English.



SELECTION OF CER MEMBERS

Article 4

Composition of the CER

The CER has a total of seven (7) members.

CER members may be appointed and as such may represent younger researchers, internationally renowned younger promising researchers from 2 to 12 years after their doctorate.

In order to ensure an adequate representation of individual research and educational fields and in view of the scale and importance of their activities at the Institute, the Director may set every five years the number of members in relation to the broader IJS research areas referred to in the Statute.

Article 5

Appointment of CER members

The CER members shall be appointed by the Director by decision for a period of four years. Some of the members (3 or 4, depending on the year) are appointed every two years.

Membership in the CER shall be limited to a maximum of two consecutive terms.

Article 6

Nomination and election process

No later than one month before the expiry of the CER members' term, the Director of the Institute shall initiate the nomination procedure for the appointment of new members with a call for nominations.

The call shall contain at least:

- A publication of the expiring terms of the members and the number of members to be appointed;
- The time limit in which candidates must submit an application for the appointment of new CER members;
- An indication that this is a gender, nationality, and ethnically inclusive procedure.

The nomination procedure shall be carried out in each research and educational field, by recording all candidate applicants eligible for appointment as a CER Member.

The nomination process can be repeated.

Nominees may also be proposed by the Director.

A voting process is carried out in which the Young IJS Researchers elect new CER members by individual research and educational fields. The voting shall be preceded by a presentation of all the candidates.

The manner of administrative and technical support to CER is defined in the IJS Rules of Organization.

Article 7

Termination of CER membership

If a CER member's term is prematurely terminated, an alternate member of the same research or educational area shall be appointed for the remainder of the term.

The appointed CER members may be discharged. An initiative to dismiss a CER member may be submitted by a group of at least ten Young IJS Researchers. The initiative must be explained in writing.

The Director shall decide on the initiatives for termination of membership or dismissal of a CER member by decision.



The procedure for appointing a replacement member is identical to the procedure for appointing a regular CER member or an alternate member.

CER MANAGEMENT

Article 8 President of the CER

The CER shall be represented by its President.

The CER President shall be elected by the members by a majority vote of all the members.

The term of the CER President shall be 2 years with possible re-election, but for a maximum of two consecutive terms.

In the event of their absence, the CER President shall authorize another CER member.

CER OPERATION

Article 9 Operation and decision-making of the CER

The CER works and decides at meetings. The meetings are open to all IJS employees and are intended for Younger IJS Researchers.

Article 10 Regular meetings of the CER

Regular meetings of the CER shall be convened as necessary by the CER President, but at least 4 times a year.

The agenda for each meeting shall be proposed by the CER President. The agenda shall be adopted and approved by the members present at the meeting. The notification of the convening of the CER meeting with the proposed agenda shall be sent to the Younger IJS Researchers and IJS unit leaders; written materials to the individual items of the agenda shall be sent to the CER members at least seven calendar days before the meeting.

Article 11 Extraordinary meetings of the CER

The President shall convene an extraordinary meeting of the CER if so requested by:

- At least three CER members;
- At least ten Younger IJS Researchers;
- The Director of the Institute.

Requests to convene a meeting must be accompanied by written material.

In the event that a meeting is convened within a shorter period for objective reasons, this shall be explained in the invitation to the meeting.

When a decision needs to be taken within a shorter period of time or when the physical presence of a majority of CER members at the meeting cannot be ensured, the President may hold a correspondence meeting.

Article 12 The CER meetings

The CER meetings shall be chaired by its President.



The CER shall have a quorum if a majority of the members are present at the meeting.

The decisions, resolutions, opinions, recommendations and positions of the CER shall be adopted by consensus. If there is no consensus, by voting.

The decision shall be adopted if it has been voted for by a majority of the CER members.

Article 13 Minutes of CER meetings

The minutes of the work at the meeting and the adopted decisions, resolutions, opinions, recommendations and positions shall be published on the IJS website "Inside the Institute".

The minute-writer at each meeting shall be decided by the CER President and the minutes shall be signed by the CER President and the minute-writer.

TRANSITIONAL AND FINAL PROVISIONS

Article 14 Initial representation by area

Upon the adoption of the rules of procedure, the areas are to be thus represented:

- Physics and nuclear engineering (3);
- Chemistry, biochemistry, materials and the environment, and independent centres (2);
- Electronics, information technology, energy (2).

Article 15 Start of operation

The establishment of the CER shall be done by the Director appointing a working group to establish the operation of CER.

At the time of the establishment of the CER, all 7 members shall be appointed and a total of 3 members shall be randomly selected from among them who shall have a shortened 2-year mandate. The draw shall be organized and implemented by the Director.

Article 16 Validity

This decision shall take effect on the day of its issue. It shall be published on the IJS website.

Ljubljana, 25 July 2022

Director

Prof. Boštjan Zalar, Ph. D.